



Community Housing

# Lettings Plan 2026-27

Implemented by	Catherine Louch
Approval Body	Management Committee
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Review Date	March 2027



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# 1. Purpose and turnover

Prospect Community Housing owns 943 properties in Wester Hailes, Edinburgh for let. Our Lettings Plan gives an idea of the number of homes we anticipate will become empty in 2026/27 and explains how we will allocate them. We aim to be fair, open and transparent about how we allocate properties. For more information, you can refer to Prospect's Allocation policy. In terms of equalities, we support the right to adequate housing. We also believe every tenant and other customer has their individual needs and rights recognised, is treated fairly and with respect, and receives fair access to housing and housing services.

Each year we expect to let around 29 properties on average. There is a significant demand for our properties so the majority of applicants bidding for properties will not be offered a home with us. However, we offer housing options advice and support including information about mutual exchanges or applications to other housing providers.

## 2. Summary of Prospect's Stock

Area	1 bedroom	2 bedrooms	3 bedrooms	4 bedrooms	5 bedrooms	Total
<b>Barn Park Crescent</b>						<b>77</b>
Flat in stair	20		36		9	
Main door flat		12				
<b>Clovenstone</b>						<b>350</b>
Flat in stair	71	120	83		15	
Main door flat	1	18	10			
House		7	13		10	2
<b>Dumbeg</b>						<b>76</b>
Flat in stair	12	8				
Main door flat	8	6				
House		8	27		2	5
<b>Morvenside</b>						<b>104</b>
Flat in stair	27	21				
Main door flat	6	6	1			
House		8	20		9	6
<b>Walkers</b>						<b>96</b>
Flat in stair	22	12				
Main door flat	2			2		
House			52		6	
<b>Westburn</b>						<b>233</b>
Flat in stair	42	26				
Main door flat	14	18	2			
House		28	85		16	2
<b>Greenacre</b>						<b>1</b>
Flat in stair			1			
<b>Kingsknowe</b>				1		<b>1</b>
Flat in stair				4		
<b>Murrayburn</b>						<b>4</b>
Flat in stair						1
<b>Whitson</b>						<b>1</b>
Flat in stair		1				
<b>TOTAL</b>	<b>225</b>	<b>299</b>	<b>337</b>	<b>67</b>	<b>15</b>	<b>943</b>

### 3. Advertising our properties

Prospect's vacant properties are advertised every Friday online on the [Key to Choice](#) website. Properties will not be advertised if they are used for one of our referral arrangements (as detailed below), management transfers or decant accommodation. We offer a financial incentive to Prospect tenants to move to a smaller property and free up larger stock, via our downsizing scheme.

To 'bid' for one of our vacant properties, applicants must register with [EdIndex](#) and then bids can be placed online using the EdIndex registration number.

### 4. Needs Groups Quotas

Under our Choice Lettings Policy, all applicants are placed into either the starter or mover category. Applicants who do not have secure accommodation are starters; applicants who do have secure accommodation are movers. More information on starter/mover categories can be found at [EdIndex](#) or in [Prospect's Allocation Policy](#). Our adverts will make it clear whether a property is for starters, movers or for a current Prospect tenant who wishes to transfer to a new home.

The following quotas for starters and movers will be operated in 2026/27:

**Starters:** 60% of all vacancies will be advertised for starters.

**Movers:** 25% will be advertised for movers.

**Prospect preferred:** 15% of all vacancies will be advertised for any current Prospect tenants. If no tenants are successful in being offered the property, then other applicants who have bid will be considered.

These quotas will be monitored throughout the year and may be varied by the Management Committee.

### 5. Referrals from local partners

During 2026/27 we will offer a nomination for 1 property each to SCORE Scotland, Edinburgh Women's Aid and City of Edinburgh Council's Asylum & Immigration Support Team.

Applicants who are nominated should meet at least one of the following criteria:

- Homeless people and people threatened with homelessness.
- People who are living under unsatisfactory housing conditions
- Tenants who are under occupying their homes.

The Management Committee may review and vary these agreements, or enter into new agreements, as appropriate.