

Universal Credit & Housing Costs

If you receive Universal Credit, you will need to let the DWP know your housing costs have changed. You need to do this on the **1st April 2024**. This will make sure you get all the housing costs you are entitled to. Use the "**Confirm Your Housing Costs**" To Do List. Do not use "Change of Circumstance" for your annual rent change.



- Log in to your UC journal
- Go to **Confirm Your Housing Costs**

Confirm your housing costs

Date of change

Did your housing costs change on 1 April 2024?
Check the letter from your landlord for the date of the change.

Yes
 No

Continue

- Click YES for Did Your Housing Costs Change?
- Click Continue

Confirm your housing costs

Changes to your rent

You previously told us the total rent for your property is £150.00 per week

Your landlord should have written recently with details of changes to rent or eligible service charges.

Are you still charged weekly for your rent?

Yes
 No

How much is your new rent per week?
Do not include any service charges or council tax.

£

Continue

- Check the rent increase letter we have sent you for your new rent amount
- Click YES for Weekly Rent Charge
- Put in your new rent
- Click Continue

If you use MyAccount on our website you can also see your rent increase and service charge amounts there. Just log on to find the information you need

Confirm your housing costs

Changes to your service charges

You previously told us the total eligible service charges for your property are £5.00 per week

Your landlord should have written recently with details of changes to rent or eligible service charges.

Are you still charged weekly for your service charges?

Yes
 No

How much are your new eligible service charges per week?
Only include 'eligible' service charges. They will be listed separately on the letter from your landlord.

£

Continue

- Check the rent increase letter we have sent you for your new service charge amount
- Click YES for Weekly Service Charge
- Put in your new service charge
- Click Continue

Worried About Your Rent?

If you are having difficulty paying rent – let us know:. If you are having financial problems which are making paying rent difficult, please let us know by contacting your Housing Officer. We are here to help.

You may also find it useful to speak to our Welfare Rights Officer Fiona McLuckie:

Text or WhatsApp 07908 951 297

Phone 0131 272 5038

Email: fiona.mcluckie@prospectch.org.uk

Need Help with Your UC Journal?

If you need help putting your new housing costs into your UC Journal, we can talk you through the steps. Contact your Housing Officer for advice.

Tel: 0131 458 5480
Email: enquiries@prospectch.org.uk
Text: 07860 047548

Find us on Social Media

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